

MINUTES OF EXECUTIVE COMMITTEE MEETING
HELD 7 AUGUST 2017

Mr. C. WOODROW	CHAIRMAN	
Ms. E. SWALES	MEMBERSHIP SECRETARY	
Mr. J. LANGDALE	HOUSE MEMBER 1	
Mr. T. SALMAN	HOUSE MEMBER 2	
Mr. J. HASSAN	ENTERTAINMENTS	
Mr. M. BUSHEHRI	GENERAL DUTIES MEMBER	

Tamsin Smith
Tony Connor

Minutes

Minutes of meeting of 24 July 2017 for signature and approval - approved

General Manager's Report

Public Address system / TV system / Sound system – cables pulled, works ongoing

Shop fit out – fit out complete, stock on route, open mid- August

New Security Update – random bag checks to commence from mid August. 3 parking bollards to be installed at rear parking area

New Minibus – GM to check insurance

Staff Issues

Update on Ruby Murray Staff – Restaurant manager, 3 cooks and 3 waiters under processing. Chef de Cuisine – package approved, offer to be made.

Update of recruitment of 2 food runners to assist the waiters – one started, second under processing, Rezaul coordinating training

Employee of the month (July) – Rinob (porter) excellent start and big assistance to back of house

Asif bereavement leave – away for one week

Food & Beverage

Food available from Menu – kitchen to advise waiters if products not available / finished. Supervisors to be more vigilant.

Poolside restriction of Glasses - Supervisors to be more vigilant, no glass or bottles poolside

New menus – to be printed and in use this week

Buildings & Maintenance

Restaurant refurbishment – fit out to commence as soon as possible. Furniture approved

Blighty's Bar improvements – AC needs checking / improving, other works completed. Gems to undertake.

Sports Bar Fresh Air system – works to be completed by end August

Finance & Expenses

Expenses for approval - approved

Membership

Applications for membership – 12 applications approved and 5 rejected, in line with current Club rules

Membership extension request – no objection

Entertainment

Big Night Out – band booked and confirmed

Background music for tent and Sports Bar – Supervisors must ensure this is on

Karaoke – to start in September

Family Events

Sports & Sections

AOB

Comment card draw – N019

AAOB

Poolside grates – repaired and will be replaced as needed