

**MINUTES OF EXECUTIVE COMMITTEE MEETING**  
**HELD 19 JUNE 2017**

<b>Mr. C. WOODROW</b>	<b>CHAIRMAN</b>	
<b>Mr. T.CONNOR</b>	<b>HONORARY TREASURER</b>	
<b>Ms. E. SWALES</b>	<b>MEMBERSHIP SECRETARY</b>	
<b>Mr. J. LANGDALE</b>	<b>HOUSE MEMBER 1</b>	
<b>Mr. T. SALMAN</b>	<b>HOUSE MEMBER 2</b>	
<b>Ms. T. SMITH</b>	<b>FAMILY MEMBER</b>	
<b>Mr. M. BUSHEHRI</b>	<b>GENERAL DUTIES MEMBER</b>	

**Apologies**

Jassim Hassan

**Minutes**

**Minutes of meeting of 5 June 2017 for signature and approval – signed**

**General Manager's Report**

**Public Address system – under review**

**Shop fit – out and stock – Al Jazira to be chased by GM**

**Staff Issues**

**Ruby Murray Staff – 1 Restaurant Manager, 1 Chef de Cuisine, 2 Bartenders, 4 Waiters, 3 Cooks. 11 staff to be recruited by end August very latest.**

**General staff recruitment – ongoing. GM to recruit 2 food runners to assist the waiters as soon as possible.**

**Food & Beverage**

**Call waiter system – GM to sort samples within one week**

**Breakfast Brunch – Fridays & Saturdays 10am – 1pm in Blighty's**

**Friday Brunch feedback – food generally good, Roy and GM to follow up on any comments**

**Buildings & Maintenance**

**Restaurant refurbishment – 4 comments received from members and considered by the Committee. GM to review quantities of tableware etc. (64 covers in new restaurant)**

**Sports Bar smoke extraction – meeting with Mott Macdonald held to review options. Committee agreed to move forward with the Awal proposal at BD5500 plus civil & MEP costs.**

**TV system upgrade – Final cost to be agreed before proceeding.**

**Blighty's Bar – new improvement works / decals and glass doors now substantially completed and look much better. GM to arrange painting of stairs and handrail / entrance. Staircase carpet to be changed.**

**Finance & Expenses**

**Expenses for approval - approved**

**Operating results for May – outlined by the Treasurer and approved accordingly. Year to date also outlined and very encouraging.**

**Membership**

**Applications for membership – processed in line with Club procedures**

**Reminder to EC** – New Members Party 20 June from 7.30pm – noted, in tent.

**Proposed additions and amendments to IOP** – reviewed and approved

**Reciprocal agreements** – agreement with the Devonshire Club reviewed and approved. Other local clubs remain as current agreements in place.

### **Entertainment**

**Big Night Out** – 26 October 2017. Band to be finalized as soon as possible. GM / Jassim to follow up.

**Reunion Band proposal** – Gig / event to be arranged for September

### **Family Events**

**Mums & Toddlers** – volunteers to be finalized

**Inflatable Saturdays** – Tamsin to coordinate with Mike Jackson, first Saturday of each month.

### **Sports & Sections**

**Martial arts proposal** – GM to coordinate with the Tae Kwon Do section, if no conflicts agreed to go ahead based on 60/40 split.

### **AOB**

**Splash Park** – additional equipment delivered, installation over the next few days including programming.

**Swimming pool** – PH and chlorine levels to be monitored on an ongoing basis

**Comments and Suggestions book** – reviewed and comments from members followed up accordingly